



कार्यालय कुलसचिव,  
राजमाता विजयराजे सिंधिया कृषि विश्वविद्यालय,  
ग्वालियर (म.प्र.)

कुलसचिव

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क्र./कु.स./स्था./अधि./2024-25/1196

दिनांक: 22-07-2024

अधिसूचना

विश्वविद्यालय प्रमंडल की 52वीं बैठक दिनांक 10.06.2024 के पद क्रमांक 10 में लिये गये निर्णयानुसार अधिसूचना क्रमांक कु.स./प्र.मं. बैठक/अ.सू./2015/3803 दिनांक 09.03.2015 के तहत विश्वविद्यालय के अधिकारी/कर्मचारी, विश्वविद्यालय एवं विश्वविद्यालय के बाहर अन्य पद, उच्च शिक्षा, प्रशिक्षण एवं लिखित परीक्षा/साक्षात्कार हेतु आवेदन करने संबंधी दिशा-निर्देश के बिन्दु क्रमांक क्रमशः A(iv) व A(v) "भारत सरकार अथवा राज्य के बाहर आवेदन की संख्या 01 प्रतिवर्ष तथा राज्य में आवेदन करने की संख्या 02 प्रतिवर्ष" में संसोधन करते हुए राज्य के बाहर अथवा राज्य के अंदर की शर्त को विलोपित करते हुए अधिकारी/कर्मचारी के आवेदन करने की कुल संख्या 03 प्रतिवर्ष (राज्य के अंदर व राज्य के बाहर सहित) ही निर्धारित किये जाने के साथ अन्य दिशा-निर्देश यथावत रखे जाने का अनुमोदन किया गया।

(संलग्न: अधिसूचना क्रमांक कु.स./प्र.मं. बैठक/अ.सू./2015/3803 दिनांक 09.03.2015)

(माननीय कुलपतिजी द्वारा अनुमोदित)

कुलसचिव

दिनांक: 22-07-2024

पृष्ठा. क्र./स्था./अधि./2024-25/1197

प्रतिलिपि – सूचनार्थ एवं आवश्यक कार्यवाही हेतु—

1. अधिष्ठाता कृषि संकाय, रा.वि.सि.कृ.वि.वि. ग्वालियर।
2. निदेशक शिक्षण/विस्तार/अनुसंधान सेवाएं, रा.वि.सि.कृ.वि.वि. ग्वालियर।
3. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर, इंदौर, सिहोर, खंडवा, मंदसौर
4. सह संचालक अनुसंधान, समस्त क्षेत्रीय/आंचलिक अनुसंधान केन्द्र, रा.वि.सि.कृ.वि.वि।
5. वरिष्ठ वैज्ञानिक एवं प्रमुख समस्त कृषि विज्ञान केन्द्र, रा.वि.सि.कृ.वि.वि।
6. उप कुलसचिव (स्था./शैक्ष.), रा.वि.सि.कृ.वि.वि., ग्वालियर।
7. पोर्टल प्रभारी, रा.वि.सि.कृ.वि.वि., ग्वालियर की ओर वि.वि. पोर्टल पर अपलोड कराने हेतु।
8. निज सचिव, माननीय कुलपतिजी, रा.वि.सि.कृ.वि.वि., ग्वालियर।

कुलसचिव

कार्यालय कुलसचिव,  
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय, ग्वालियर (म.प्र.)

क्र./कु.स./प्र.मं बैठक/अ.सू./2015/8803

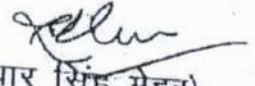
दिनांक 03/03/2015

// अधिसूचना //

विश्वविद्यालय प्रमंडल की 18वीं बैठक दिनांक 13.02.2015 के पद क्रमांक 09 द्वारा विश्वविद्यालय के अधिकारी/कर्मचारी के विश्वविद्यालय एवं विश्वविद्यालय के बाहर अन्य पद, उच्च शिक्षा, ट्रेनिंग एवं लिखित परीक्षा/साक्षात्कार हेतु आवेदन करने संबंधी संलग्न दिशा-निर्देश एवं आवेदन प्रारूप का प्रमंडल द्वारा अनुमोदन किया गया। यह दिशा निर्देश अधिसूचना जारी होने की तिथि से प्रभावशील होंगे।

संलग्न:- दिशा-निर्देश (पृष्ठ दो), आवेदन प्रारूप (पृष्ठ तीन)

माननीय कुलपतिजी के आदेशानुसार,

  
(होशियार सिंह मेहर)  
कुलसचिव

पृष्ठा.क्र./कु.स./प्र.म.बैठक/अ.सू./2015/8804

प्रतिलिपि:- सूचनार्थ एवं आवश्यक कार्यवाही हेतु-

1. अधिष्ठाता कृषि-संकाय, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
2. संचालक, अनुसंधान/विस्तार सेवाये/शिक्षण/योजना एवं प्रक्षेत्र विकास, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
3. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इंदौर/खंडवा/सीहोर/मंदसौर
4. लेखानियंत्रक, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
5. उप कुलसचिव (स्था.), रा.वि.सिं.कृ.वि.वि., ग्वालियर।
6. सह संचालक अनुसंधान, आंचलिक अनुसंधान केन्द्र .....
7. प्रभारी अधिकारी क्षेत्रीय कृषि अनुसंधान केन्द्र/कृषि प्रक्षेत्र .....
8. समस्त कार्यक्रम समन्वयक, कृषि विज्ञान केन्द्र .....
9. निज सचिव, माननीय कुलपतिजी, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
10. सुरक्षा नस्ती।

दिनांक 03/03/2015

  
कुलसचिव



Guideline for Grant of Permission for Forwarding of Applications

**A. For Applying Other Post:**

- (i) Application of an employee/officer of the University, who is under suspension or against whom a departmental enquiry is pending, should not be forwarded till the revocation of the order of suspension or favorable termination of the departmental enquiry.
- (ii) An application of the University employee who has been demoted or whose annual increment has been withheld should not be forwarded and such employees should also not be permitted to go on deputation to any foreign service.
- (iii) In case any preliminary enquiry is going on against the character or conduct of any University officer/employee and if in the meantime, he applies for a higher post, in the event, in case no prima facie case seems to be made out on the allegations made then his application could be forwarded with the brief statement of the allowance against him. And in that event, it be also mentioned as to whether on selection of the officer/employee for the higher post, whether the employee/officer could be relieved or not on completion of the enquiry.
- (iv) In case of post advertised by the Union Public Service Commission or any other department or Public Sector Undertaking in other state and Govt. of India or of authorized selection boards outside the state, an officer/employee should be permitted to apply for posts only once in a calendar year.
- (v) In case of posts advertised by the Public Service Commission or any other department of the Government or Public Sector Undertaking of our state an officer/employee should be permitted to apply for posts twice in a Calendar year.
- (vi) In case a post advertised in the same department, in which the officers/employees are working, in that case no limitation should be put on the application of the officer/employee for such posts concerned.
- (vii) In cases of class III employees, other non-clerical they could be permitted to apply for equivalent post but in higher pay scale in any other department of the State Government.
- (viii) In other cases not covered by the above, the Vice-Chancellor may exercise his discretion in dealing with the applications.

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**B. For Applying Higher Education:**

- (i) Candidates who are in employment must forward their application through their employer along with NOC.
- (ii) In probation period No application of employees will be forwarded for higher education.
- (iii) Only one application will be forwarded in an academic calendar.
- (iv) The candidate is required to execute a bond on non Judicial Stamp before a notary in presence of two sureties that he /she will serve in University at least five years after completion of higher degree.
- (v) The application forwarded for those Institute which are approved by ICAR in case of Agriculture, AICTE in case of technical education and other similar organization in other subjects.
- (vi) The candidate should submit a report of progress of their study in every six months.
- (vii) No Study leave will be sanctioned for higher education.

**C. For Applying Training:**

- (i) In probation period application of trainings of more than one week duration will not be forwarded.
- (ii) Application of regular employees for trainings of more than one week duration and less than three weeks will be forwarded only once in a year.
- (iii) Application of regular employees for 21 days refresher course will be forwarded only once in two years.
- (iv) Application of In-service students for trainings of more than one week duration will not be forwarded during study period.
- (v) Candidate should submit a report of their training/refresher course within 15 days after return from training.

**D. For Appearing in Written Exam:**

- (i) Candidates who are in employment must forward their application through proper channel along with NOC of controlling officer.
- (ii) In probation period applications of employees will be forwarded for written exam of such post those are higher than present post.
- (iii) Only two applications will be forwarded in a year.
- (iv) In case of selection candidate should resign as per conditions mentioned in their appointment letter.

**Note:** Applicants should apply only in prescribed performa of V.V. well within time, duly forwarded by the competent authority.

*[Signature]*