**RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA**

**GWALIOR (M.P.) 474002**

**NEW**

**CAREER ADVANCEMENT SCHEME**

**(Under Revised Scales)**

**Effective From 01.01.2009**

**(APPLICATION FORM)**



**2015**

PROFORMA FOR CONSIDERING CASES

UNDER THE CAREER ADVANCEMENT SCHEME

Under Revised Scales (Effective From 01.01.2009)

Evaluation of teachers/ Scientists/Extension specialists/ equivalent.

Stage 1 To Stage 2 (AGP Rs. 6000 to AGP Rs. 7000)

Stage 2 To Stage 3 (AGP Rs. 7000 to AGP Rs. 8000)

Stage 3 To Stage 4 (AGP Rs. 8000 to AGP Rs. 9000)

Stage 4 To Stage 5 (AGP Rs. 9000 to AGP Rs. 10000)

|  |
| --- |
| Whether Assessed Earlier: Yes/ No  If yes, Date of Assessment: ……………………  Assessment period: from………………………. To……………………….. |

**Personal Details**

1. Name: ……………………………………
2. Designation: …………………………………………
3. Discipline / Specialization: ………………………………….
4. Department/ Section/ Station: …………………………………..

Phone No: ……………………………..

Mob. No: ………………………………..

1. Date of Birth: ………………………………………
2. Date of award of degree
3. Master’s degree: ………………………..

(Actual name of degree)

1. M. Phil.: ………………………………
2. Ph.D.: Date of Registration:……………………………

Date of Award:………………………………….

1. Date of Joining the University

with name of Post: ………………………………..………..

1. Date of Joining on the post of

Assistant Professor / Equivalent (AGP 6000/-) ………………………

Assistant Professor / Equivalent (AGP 7000/-) ………………………

Assistant Professor / Equivalent (AGP 8000/-) ………………………

Associate Professor / Equivalent (AGP 9000/-) ………………………

1. Date of Completion as:

Assistant Professor (AGP Rs. 6000/-)

With Ph.D. : 4 years

With professional Masters Degree

(M.Phil/M.V.Sc./M.Tech/ M.Sc. Ag/M.Sc. Hort.): 5 years

Without Ph.D. degree/professional degree: 6 years

Assistant Professor (AGP 7000/-): 5 years

Assistant Professor (AGP 8000/-): 3 years

Associate Professor (AGP 9000/-): 3 years

**Note:** No item should be left blank; however, item not applicable should be crossed.

**Other related information for Assessment**

1. Academic Qualification

(Please enclose copies of degree & Mark- Sheet/ transcript of each of the examination. Only completed / Notified

degree/ diploma is to be mentioned. Both front and reverse pages should be photocopied)

**(Ai) Degree/ Diploma/Certificate:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Examination** | | **Name of the Degree with major discipline** | **Name of University / Degree Awarding Institution** | **% of Marks/ OGPA** | **Division as per V.V. Norms** | **Date of Registration/ Admission** | **Date & Year of Notificaton/ Award** | **Enclosure No with Page No.** |
| 01 | Bachelor’s Degree | |  |  |  |  |  |  |  |
| 02 | Master’s Degree | |  |  |  |  |  |  |  |
| 03 | M.Phil. | |  |  |  |  |  |  |  |
| 04 | Ph.D.: | With Course |  |  |  |  |  |  |  |
| Without Course |  |  |  |  |  |  |  |
| 05 | Other Degrees/  Diploma, if any  (with duration in Months) | |  |  |  |  |  |  |  |
| 06 | NCC-C Certificate  NSS-C Certificate | |  |  |  |  |  |  |  |
| 07 | NET | |  |  |  |  |  |  |  |

(Aii) Standing first in merit or Award of Gold medal :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Name of Degree | Merit Position | Type of Medal | Awarding  Institution | Year of award | Encl No Page No. |
| 01 | At Graduate Level |  |  |  |  |  |
| 02 | At Master’s Level |  |  |  |  |  |
| 03 | At Ph.D. Level |  |  |  |  |  |

(Aiii) Study fellowships through National level tests

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.  No. | Name of fellowship | Awarding organisation | Duration | Amount  P.M. | Encl No  Page No. |
| 01 | Junior for Masters degree |  |  |  |  |
| 02 | Senior for Ph.D. degree |  |  |  |  |
| 03 | University merit scholarship  at Masters Level  at Ph.D. Level |  |  |  |  |

(Aiv) Extra - curricular activities

Give name of each activity with date and resultant position, enclosing

certificates as proof.

|  |  |
| --- | --- |
| 1. Participation in all India/ Regional/ Inter- University games & Sport meet |  |
| 1. Participation in youth festivals |  |
| 1. NCC-C Certificate   NSS-C Certificate |  |
| 1. NCC camp/ NSS Rallies/ Other youth programmes at National/ State Level |  |

(Av) Post Doctoral Fellowship (completed duration in months)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. No. | Name of organization Awarding | Project title | Amount  P.M. | Duration  From Up-to | | Total Duration |
| DD-MM-YY | DD-MM-YY |
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(Avi) Best thesis Award:

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Name of Thesis Award | Awarding Institution | Year |
| 01 | Jawaharlal Nehru Award for Best Ph.D. Thesis |  |  |
| 02 | University Award for Best Ph.D. Thesis |  |  |
| 03 | University Award for Best Masters degree Thesis |  |  |

1. Employment record in chronological order

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. No. | Name of post & Employing organisation | Pay scale  & Present Basic Pay | Duration  From Up-to | | Total | Encl No  Page No. |
| DD-MM-YY | DD-MM-YY | YY- MM- DD |
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1. Service in remote areas/ non-collegiate stations

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| --- | --- | --- | --- | --- | --- | --- |
| S. No. | Name of post | Name of remote/ Non -Collegiate station | Duration  From Up-to | | Total | Encl No  Page No. |
| DD-MM-YY | DD-MM-YY | YY- MM- DD |
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1. In – Service Awards/ Recognitions.
2. Central Govt. Organisatios as ICAR, CSIR, UGC, DBT, DST, National Institutions, FAO of UN etc.

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| --- | --- | --- | --- | --- |
| S. No. | Name of Award | Awarding organisation | Date of Award | Encl No  Page No. |
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1. State level Awards:

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| S. No. | Name of Award | Awarding organisation | Date of Award | Encl No  Page No. |
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E. (i) Fellowship/ Award/ Recognition by Institutions or recognised professional societies.

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| --- | --- | --- | --- | --- |
| S.No. | Name of Fellowship/ Award Recognition | Awarding Institution/ Professional Society | Date of Award/ Recognition | Encl No  Page No. |
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(ii) Member of important committees and other decision/ policy making bodies

(excluding official assignment at Institutional level).

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| --- | --- | --- | --- | --- |
| S.No. | Name of organisations/ Bodies | Nature of membership assignment | Date & Duration of Assignment | Encl No  Page No. |
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(iii) Conference prize medal / award such as best paper/ poster/ exhibition etc.

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| --- | --- | --- | --- |
| S. No. | Name of conference/ seminar/ symposium, celebrated event with date | Type of Award | Encl No  Page No. |
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1. Teaching, Research, Extension and Monitoring & Coordination.

(Fi) Teaching as Assistant Professor/Associate Professor:

1. U.G. Courses Taught:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sole / Shared Teaching | Year | Short title /  Course Code | | Total |
| Ist Semester | IInd Semester |
| Sole |  |  |  |  |
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| Total |  |  |  |
| Shared |  |  |  |  |
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| Total |  |  |  |

1. P.G. (including Ph.D.) Courses Taught:

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| --- | --- | --- | --- | --- |
| Sole / Shared Teaching | Year | Short title /  Course Code | | Total |
| Ist Semester | IInd Semester |
| Sole |  |  |  |  |
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| Total |  |  |  |
| Shared |  |  |  |  |
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| Total |  |  |  |

1. Guiding of Master/ Ph.D. Students :

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| --- | --- | --- | --- |
| Type of advisement | S.No. | Title of thesis / Project | Year |
| 1. Major Advisor:   Masters Degree:    Total |  |  |  |
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| Ph.D. Degree:  Total |  |  |  |
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| 1. Co-Major Advisor:   Ph.D. Degree:      Total |  |  |  |
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| 1. Member of Advisory Committee   Masters Degree:        Total |  |  |  |
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| Ph.D. Degree    Total |  |  |  |
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| 1. Major Advisor of   DST & other Projects got sanctioned for funding support      Total |  |  |  |
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F(ii) Research as Assistant Professor/Associate Professor:

1. Total No. of experiments conducted (count every season)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Category of  Researcher | Year | No. of Experiments conducted | | | |
| Kharif | Rabi | Summer | Total |
| Sole Researcher    Total |  |  |  |  |  |
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| Shared Researcher    Total |  |  |  |  |  |
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1. Project got sanctioned, handled and progress in completed years (Competitive mode)

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| --- | --- | --- | --- | --- | --- |
| Category of Investigator | S.  No. | Name of Projects got sanctioned and handled | Total out lay | Year of Sanction | Completed Years |
| PI  Total |  |  |  |  |  |
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| Co- PI  Total |  |  |  |  |  |
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1. Contract/ consultancy/ product testing (Rs 50,000 or more) obtained

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| --- | --- | --- | --- | --- | --- |
| Category of Investigator | S.  No. | Name of Projects got sanctioned and handled | Total out lay | Year of Sanction | Completed Years |
| PI  Total |  |  |  |  |  |
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| Co- PI  Total |  |  |  |  |  |
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1. Varieties/ Technologies developed and included in package of practices
2. Varieties developed:

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| --- | --- | --- | --- | --- |
| Level of Release | Category of contributor | Crop and varieties | | |
| Crop | S. No. | Name of Varieties |
| National level | Major Contributor |  |  |  |
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| Total |  |  |  |
| Associate contributor |  |  |  |
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| Total |  |  |  |
| State Level | Major Contributor |  |  |  |
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| Total |  |  |  |
| Associate Contributor |  |  |  |
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|  |  |  |  |
| Total |  |  |  |

1. Technologies developed and included in appropriate packages for use.

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| --- | --- | --- |
| Category of contributor | S. No. | Technologies |
| Major contributor |  |  |
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| Associate Contributor |  |  |
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F(iii) Extension contribution as Assistant Professor/Associate Professor :

1. Number of On – Campus trainings/ kisan Mela/ Exhibition organized.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of contribution | S. No. | Year | Particular of training etc. | Place |
| Major contributor |  |  | Trainings: |  |
| Total |  |  |
|  |  | Kisan Mela: |  |
| Total |  |  |
|  |  | Exhibition |  |
| Total |  |  |
| Associate contributor |  |  | Trainings |  |
| Total |  |  |
|  |  | Kisan Mela |  |
| Total |  |  |
|  |  | Exhibition |  |
| Total |  |  |
| Resource Person  (Lectures Delivered) |  |  | Trainings |  |
| Total |  |  |
|  |  | Kisan Mela |  |
| Total |  |  |
|  |  | Exhibition |  |
|  | Total |  |  |

1. Number of Off – Campus trainings/ field days/ campaign organised.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of contribution | S. No. | Year | Particular of training etc. | Place |
| Major contributor |  |  | Trainings: |  |
| Total |  |  |
|  |  | Field days: |  |
| Total |  |  |
|  |  | Campaigns : |  |
| Total |  |  |
| Associate contributor |  |  | Trainings |  |
| Total |  |  |
|  |  | Field days: |  |
| Total |  |  |
|  |  | Campaigns : |  |
| Total |  |  |
| Resource Person  (Lectures Delivered) |  |  | Trainings: |  |
| Total |  |  |
|  | Field days: |  |
|  | Total |  |  |
|  |  | Campaigns |  |
|  | Total |  |  |

c. TV Talks and Radio talks

|  |  |  |
| --- | --- | --- |
|  | S. No. | Short title of Talk |
| TV Talk |  |  |
| Total |  |
| Radio Talk |  |  |
| Total |  |

d No. of lectures delivered in trainings/ Field days/ Melas etc. organized by other

agencies.

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| --- | --- | --- | --- |
| S. No. | Programme organising agency | Name of programme | Place |
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e Popularisation of technologies:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level of contributor | Item No. | Group | Year | No | Brief Title |
| Major Contributor | 01 | Success stories |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 02 | Impact study |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 03 | Demonstration units |  |  |  |
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|  |  |  |
|  |  |  |
| 04 | Instructional orchard  establishment |  |  |  |
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| 05 | Herbal garden |  |  |  |
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|  |  |  |
| 06 | Farm Estt. |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 07 | On farm testing  (only number in each year) |  |  | No |
|  |  | No |
|  |  | No |
|  |  | No |
|  |  | No |
|  |  | No |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level of contributor | Item No. | Group | Year | No | Brief Title |
| Associate Contributor | 01 | Success stories |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 02 | Impact study |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 03 | Demonstration units |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 04 | Instructional orchard  establishment |  |  |  |
|  |  |  |
|  |  |  |
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| 05 | Herbal garden |  |  |  |
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| 06 | Farm Estt. |  |  |  |
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|  |  |  |
|  |  |  |
| 07 | On farm testing  (only number in each year) |  |  | No |
|  |  | No |
|  |  | No |
|  |  | No |
|  |  | No |
|  |  | No |

FLD/ other demonstration:

|  |  |  |  |
| --- | --- | --- | --- |
| Level of contribution | Year | No. of FLDs/ other demonstration | Crop/ Technologies |
| Major Contributor |  |  |  |
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| Total |  |  |
| Associate Contributor |  |  |  |
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| Total |  |  |

Or

(Fiii) Achievement in Library as Library staff (Assistant Librarian/ College Librarian)

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| --- | --- | --- | --- |
| Particulars | Year | Items | Number in  each case |
| 1. Circulation, reference services and their maintenance.   (No. issue, return, maintenance) |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 1. Acquisition of periodicals books, thesis, gratis books Journals, CDs etc.   (No. of books etc received) |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 1. Technical (classification, cataloguing, barcoding etc.)   (No. of books) |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 1. Automation of catalogue, circulation, serials, membership records, subscription of Journals,   e-reference services, Library security, internet services to students etc.  (No. of automations) |  |  |  |
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| 1. CD ROM services, LAN, and Computer maintenance.   (No. of activities) |  |  |  |
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| 1. Digitization of Library resources   (No. of digitization) |  |  |  |
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| 1. E-delivery of information   (No. of deliveries) |  |  |  |
|  |  |  |
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| 1. Additional services such as extending library facilities on holidays/night hours.   (No. of additional service days/night hour services) |  |  |  |
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| 1. Special campaigns   (users awareness campaigns in use of Library services such as  e-resources, OPAC etc.)  (No. of campaigns) |  |  |  |
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| 1. Participation in book exhibition/ show (No. of events)  * District level * State level * National level |  |  |  |
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| 1. Any other Library activity   (No of other library activities ) |  |  |  |
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| 1. Radio/TV talks   (No of Talks) |  |  |  |
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(Fiv) Monitoring of Teaching, Research and Extension Coordination as Asstt. Professor

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| --- | --- | --- |
| Particulars | Specific activity accomplished | No. of  Completed Years |
| 1. Full time assistance in planning,   monitoring coordination :  Teaching management  Research management  Extension management  Farm management  Conduction of Examination  Academic Cell  Distance learning  Technical Cell  Technical Officer  University/ College level DDO  I/c landscape  I/c garden  I/c Farm  I/c BSP  I/c NSP  I/c Dairy  I/c Nursery  I/c Processing Plant  I/c ELP  OSD/ Dy Registrar/Asstt.  Registrar/ Dy Comptroller /  Asstt. Comptroller  Programme Coordinator  PRO/ I/C RTI/Legal Cell  I/c Security  I/c information centre  Others worth mentioning |  |  |
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| 1. Full time assistance in preparation of annual reports , proceedings, self study report, other major documents at University/ College/ZRS level   Major Contributor  Associate Contributor |  |  |
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| (C) Assistance in News letter/Research  highlights/seasonal research reports  of the zone  As Major Contributor  As Associate Contributor |  |  |
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1. Other part time assigned duties as Assistant Prof at University units & other activities:

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| --- | --- | --- |
| Particulars | Specify item  accomplished | No. of Completed  Years |
| ADSW  Hostel Warden(s)  Member special committees  (Discipline/ Ant ragging)  I/c Games & sports  NCC/NSS  OSD  DDO  HOS  I/c Prorect  Placement cell  Tech. Cell/Technical Off.  I/c ATIC  Student section/  Academic Cell  Examinations Section  Establish ment  UG & PG counseling  Discipline Committee  Prorgramme Coordinator  I/ c Information Centre  I/c Farm  I/c BSP  I/c NSP  I/c Dairy  I/c Nursery  I/c Processing Plant  I/c Elp  I/c Store  I/c maintenance  I/c Vehicles  I/C Security  I/C information centre  Others worth mentioning |  |  |
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| Summer/Winter Schools/ Refresher courses/other training/ seminars/ Symposia organised as Asstt. Professor: | Specify items with Places | Duration | |
| DD-MM-YY | DD-MM-YY |
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| As course Director |  |  |  |
| As course Coordinator |  |  |  |
| As Associate Contributor |  |  |  |

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| Summer/Winter School/ Refresher course/other trainings participated and seminar/Symposia attended as Asstt. Professor | Specify items with Places | Duration | |
| DD-MM-YY | DD-MM-YY |
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| 1. Trainings (one week or more duration) attended |  |  |  |
| 1. Seminar / Symposia / Conference attended |  |  |  |

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| List of publications in NAAS rated/ Impact factor rated Journals up to date.  Ratings of journals must be given on the margin Research papers published in NAAS rated/ impact factor journals   1. Main authors   NAAS ratings < 4  NAAS ratings > 4   1. Co- authors   NAAS ratings < 4  NAAS ratings > 4 |  |

1. List of other Publications up to date in bibliographic form

|  |  |
| --- | --- |
| 1. Book Chapter |  |
| 1. Training Manual |  |
| 1. Laboratory Manual |  |
| 1. Practical Manual |  |
| 1. Proceeding Papers |  |
| 1. Popular Articles in |  |
| 1. leading farm Journals |  |
| 1. Bulletins |  |
| 1. Short communications |  |
| 1. Other non NAAS / Non impact factor rated papers |  |

1. Book Publication up to date:

Published by National level

publisher with ISBN/ISSN

number or University/ State or

Central Govt. Publication.

List in bibliographic form

Books:

1. Sole/Main (senior ) author
2. Co- author

Edited Books.

(Fiv) Monitoring of Teaching, Research and Extension Coordination as Asstt. Professor and Associate Professor

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| --- | --- | --- |
| Particulars | Specific activity accomplished | No. of  Completed Years |
| 1. Full time assistance in planning,   monitoring coordination :  Teaching management  Research management  Extension management  Farm management  Conduction of Examination  Academic Cell  Distance learning  Technical Cell  Technical Officer  University/ College level DDO, OSD  I/c Dean/Director/ADR/ZDR  I/c landscape  I/c garden  I/c Farm  I/c BSP  I/c NSP  I/c Dairy  I/c Nursery  I/c Processing Plant  I/c ELP  OSD/ Dy Registrar/Asstt.  Registrar/ Dy Comptroller /  Asstt. Comptroller  Programme Coordinator  PRO/ I/C RTI/Legal Cell  I/c Security  I/c information centre  Others worth mentioning |  |  |
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| 1. Full time assistance in preparation of annual reports , proceedings, self study report, other major documents at University/ College/ZRS level   Major Contributor  Associate Contributor |  |  |
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| (C) Assistance in News letter/Research  highlights/seasonal research reports  of the zone  As Major Contributor  As Associate Contributor |  |  |
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1. Other part time assigned duties as Assistant Prof and Associate Professor at University units & other activities:

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| --- | --- | --- |
| Particulars | Specify item  accomplished | No. of Completed  Years |
| ADSW  Hostel Warden(s)  Member special committees  (Discipline/ Ant ragging)  I/c Games & sports  NCC/NSS  OSD  DDO  HOS  I/c Prorect  Placement cell  Tech. Cell/Technical Off.  I/c ATIC  Student section/  Academic Cell  Examinations Section  Establish ment  UG & PG counseling  Discipline Committee  Prorgramme Coordinator  I/ c Information Centre  I/c Farm  I/c BSP  I/c NSP  I/c Dairy  I/c Nursery  I/c Processing Plant  I/c Elp  I/c Store  I/c maintenance  I/c Vehicles  I/C Security  I/C information centre  Others worth mentioning |  |  |
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**Score Card For Placement Of Assistant Professor of Stage 1 To Stage 2 And Stage 2 To Stage 3**

***(Filling Up Of This Proforma Is Mandatory/Compulsory)***

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| A |  | | Employment Record & Experience | |  | | | |  | | |
| Completed years of service as Asstt. Professor | |  | | | |  | | |
| B |  | | Service in remote areas/non collegiate Stations as Asstt. Professor in completed years | |  | | | |  | | |
| C |  | | In-service Award/Recognition | |  | | | |  | | |
| (i) | | Central Govt. Organization as ICAR, CSIR, UGC, DBT, DST, National Institutions, FAO of UN etc. | |
| (ii) | | State level Awards | |  | | | |  | | |
| D | (i)  (ii)  (iii)  (a)  (b) | | Awards and Recognition | |  | | | |  | | |
| Post Doctoral Fellowship  (Completed duration in months) | |  | | | |
| Best Thesis awarded  Jawaharlal Nehru Award for Ph.D. Thesis | |  | | | |
| Best Ph.D. Thesis Award by respective University | |  | | | |
| Best Master Degrees thesis award by university/ Professional Body | |  | | | |
| Other Professional Recognition  Fellowship / award / Recognition by Institutions or recognized professional societies. | |  | | | |
| Member of important committees and other decisions/ policy making bodies (excluding official assignment at institutional level) | |  | | | |
| (c) | |  | |  | | | |  | | |
| Conference prize medal/award such as best paper/poster/exhibition etc. | |  | | | |
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| E |  | | Teaching, Research, Extension and monitoring & coordination  **In the section ‘E’ the incumbent may opt any one sub-section as Major Assignment (where he/she spends 75% time of duties) and one or two or three sub-sections as secondary Assignment (where he/she spends 25% time of duties). They will be evaluated accordingly as per their option in the application under section ‘E’.** | |  | | | |  | | |
| (i) | | Teaching as Asstt. Professor | |  | | | |  | | |
| 1. No. of UG courses taught   (1) Sole Teaching  (2) Shared Teaching  (number of teachers) | |  | | | |  | | |
| 1. No. of PG courses taught   (1) Sole Teaching  (2) Shared Teaching  (number of teachers) | |  | | | |  | | |
| 1. Guiding of M.Sc./Ph.D. students   (1) Major Advisor M.Sc. (No.)  Ph.D. (No.)  (2) Co-Major Advisor: Ph.D. (No.)  (3) Member of advisory committees  M.Sc. (No.)  Ph.D. (No.)  (4) Major Advisor of DST/other projects got sanctioned for funding support. | |  | | | |  | | |
|  | | 1. TV/Radio Talks | |  | | | |  | | |
| (ii) | | Research as Asstt. Professor | |  | | | |  | | |
| 1. Total No. of experiments conducted (count every season involved)   (1) Sole Researcher  (2) Shared Researcher  (3) Nominated(Breeder/Nucleus seed) | |  | | | |  | | |
| 1. Project got sanctioned, handled and progress in completed years (competitive mode)   (1) Principal Investigator  (2) Co- Principal Investigator | |  | | | |  | | |
| 1. Contract/Consultancy/ Product testing (Rs. 50000/- or more) obtained and handled   (1) Principal Investigator  (2) Co- Principal Investigator | |  | | | |  | | |
| 1. Varieties/Technologies developed & included in package of practices:   Varieties developed & released at National level:  (1) As Major Contributor  (2) As Associate Contributor  Varieties developed & released at State level:  (1) As Major Contributor  (2) As Associate Contributor  Technologies developed:  (1) As Major Contributor  (2) As Associate Contributor  Registration of entry with NBPGR/ patent of technology or variety | |  | | | |  | | |
|  | (iii) | | Extension Contribution as Asstt. Professor | |  | | | |  | | |
| 1. No. of on – campus trainings / Kisan Mela/ Exhibition organized   (1) As Major Contributor  (2) As Associate Contributor  (3) Resource Person  No. of off – campus trainings / field days/ campaign organized  (1) As Major Contributor  (2) As Associate Contributor  (3) Resource Person | |  | | | |  | | |
| 1. TV Talks and Radio Talks   (1) No. of T.V. Talks delivered  (2) No. of Radio Talks delivered | |  | | | |  | | |
| 1. No. of Lectures delivered in Trainings/Field days/Melas etc. organized by other agencies | |  | | | |  | | |
| 1. Popularization of Technologies: success stories/impact study/ on farm testing made/ Demonstration unit/ establishment of instructional orchard/ herbal garden/Farm   (1) As Major Contributor  (2) As Associate Contributor  FLD/other demonstration:  (1) As Major Contributor  (2) As Associate Contributor | |  | | | |  | | |
| **Or** | | | | | | | | | | | |
|  | (iii) | | Achievement in Library as Library staff | | |  | | |  | | |
| 1. Circulation, reference services and their maintenance.   (No. issue, return, maintenance) | | |  | | |
| 1. Acquisition of periodicals books, thesis, gratis books Journals, CDs etc.   (No. of books etc received) | | |  | | |
| 1. Technical (classification, cataloguing, barcoding etc.)   (No. of books) | | |  | | |
| 1. Automation of catalogue, circulation, serials, membership records, subscription of Journals, e-reference services, Library security, internet services to students etc.   (No. of automations) | | |  | | |
| 1. CD ROM services, LAN, and Computer maintenance.   (No. of activities) | | |  | | |
| 1. Digitization of Library resources   (No. of digitization) | | |  | | |
| 1. E-delivery of information | | |  | | |
| 1. Additional services such as extending library facilities on holidays/night hours.   (No. of additional service days/night hour services) | | |  | | |
| 1. Special campaigns (users awareness campaigns in use of Library services such as e-resources, OPAC etc.) | | |  | | |
| 1. Participation in book fair/exhibition/ show (No. of events) | | |  | | |
| * District level | | |  | | |
| * State level | | |  | | |
| * National level | | |  | | |
| 1. Any other Library activity | | |  | | |
| 1. Radio/TV talks | | |  | | |
|  | (iv) | | Monitoring of Teaching, Research and Extension Coordination as Asstt. Professor:  (a) Full time assistance in teaching, research, extension management, planning, monitoring, coordination, conducting of examination, distance learning.  University/ College level DDO, OSD, In-charge Landscape/Garden, /Farm/ BSP/NSP/ Dairy/Nursery/Processing Unit/ELP/ Information centre/ PC/PRO/ RTI/ Legal Cell/ Security/Academic cell/Technical cell/ other worth mentioning. (Duration in completed years for each)  (b) Full time assistance in preparation of annual reports/proceedings/self study report/other major documents at University. Directorate/College/ ZARS level  (1) As Major Contributor  (2) As Associate Contributor  Assistance in News letter/Research highlights/seasonal research reports of the zone  (1) As Major Contributor  (2) As Associate Contributor  Monitoring of BSP/NSP | | |  | | |  | | |
| F |  | | Other part time assigned duties as Asst. Professor at University units & other activities:  ADSW, Hostel Warden(s), In-Charge Games/ NCC/NSS, OSD, DDO, HOS/Project, Farm/Dairy/Nursery/Poultry/Processing Unit/ELP/BSP/NSP/Store/Placement cell/ Tech. Cell/ TO/Estt./ Student section/ Security/Asstt. Supdt. Examinations/ Academic Cell/Technical Cell / UG & PG counseling/Discipline Committee / Prorgramme Coordinator /Information Centre /PRO/RTI/Legal/ etc. (exact duration in completed years for each) | | |  | | |  | | |
| G |  | | Summer / Winter School / Refresher course / other trainings / seminars / symposia organized as Asstt. Professor:  (1) As Course Director  (2) As Coordinator  (3) Resource Person | | |  | | |  | | |
| H |  | | Summer/Winter School/ Refresher course/other trainings participated and seminar/Symposia attended as Asstt. Professor | | |  | | |  | | |
| 1. Training one weeks or more duration attended | | |  | | |
| 1. Training of 6 months and above (e.g. DCA, PGDCA, BCA, MCA, M.Phil, MSW etc.) | | |  | | |
| (3) Seminar / Symposia / Conference attended | | |  | | |
| I |  | | Publications in NAAS rated Journals up to date  Research papers published in NAAS rated Journals: | | |  | | |  | | |
| (1) Main author | | |  | | |
| (2) Co - author | | |  | | |
| J |  | | Other Publications up to date: | | |  | | |  | | |
| **Main Author** | **Co Author** | **Total** |
| Book Chapter | | |  |  |  |
| Training Manual | | |  |  |  |
| Laboratory Manual | | |  |  |  |
| Practical Manual | | |  |  |  |
| Proceeding Papers | | |  |  |  |
| Popular Articles in leading farm Journal | | |  |  |  |
| Bulletin | | |  |  |  |
| Short communication / other Research Papers | | |  |  |  |
| (1) Main/Senior author  (2) Co - author | | |  | | |
| K |  | | Book Publication up to date:  Published by National level publisher with ISBN/ISSN number or University/ State or Central Govt. Publication  Books:  (1) Sole/Main (Senior) author  (2) Co – author  Edited Books: | | |  | | |  | | |
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**Score Card For Promotion For Assistant Professor Stage 3 To Associate Professor**

***(Filling Up Of This Proforma Is Mandatory/Compulsory)***

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| --- | --- | --- | --- | --- | --- | --- |
| A. |  | Employment Record & Experience |  | | |  |
| Completed years of service as Asstt. Professor |  | | |  |
| B. |  | Service in remote areas/non collegiate Stations as Asstt. Professor in completed years |  | | |  |
| C. |  | In-service Award/Recognition |  | | |  |
| (i) | Central Govt. Organization as ICAR, CSIR, UGC, DBT, DST, National Institutions, FAO of UN etc. |  | | |
| (ii) | State level Awards |  | | |  |
| D. | (i)  (ii)  (iii)  (a)  (b) | Awards and Recognition |  | | |  |
| Post Doctoral Fellowship  (Completed duration in months) |  | | |
| Best Thesis awarded  Jawaharlal Nehru Award for Ph.D. Thesis |  | | |
| Best Ph.D. Thesis Award by respective University |  | | |
| Best Master Degrees thesis award by university/ Professional Body |  | | |
| Other Professional Recognition  Fellowship / award / Recognition by Institutions or recognized professional societies. |  | | |
| Member of important committees and other decisions/ policy making bodies (excluding official assignment at institutional level) |  | | |
| (c) |  |  | | |  |
| Conference prize medal/award such as best paper/poster/exhibition etc. |  | | |
|  |  |  | | |  |
| E. |  | Teaching, Research, Extension and monitoring & coordination  **In the section ‘E’ the incumbent may opt any one sub-section as Major Assignment (where he/she spends 75% time of duties) and one or two or three sub-sections as secondary Assignment (where he/she spends 25% time of duties). They will be evaluated accordingly as per their option in the application under section ‘E’.** |  | | |  |
| (i) | Teaching as Asstt. Professor |  | | |  |
| 1. No. of UG courses taught   (1) Sole Teaching  (2) Shared Teaching  (number of teachers) |  | | |  |
| 1. No. of PG courses taught   (1) Sole Teaching  (2) Shared Teaching  (number of teachers) |  | | |  |
| 1. Guiding of M.Sc./Ph.D. students   (1) Major Advisor M.Sc. (No.)  Ph.D. (No.)  (2) Co-Major Advisor: Ph.D. (No.)  (3) Member of advisory committees  M.Sc. (No.)  Ph.D. (No.)  (4) Major Advisor of DST/other projects got sanctioned for funding support. |  | | |  |
|  | 1. TV/Radio Talks |  | | |  |
| (ii) | Research as Asstt. Professor |  | | |  |
| 1. Total No. of experiments conducted (count every season involved)   (1) Sole Researcher  (2) Shared Researcher  (3) Nominated(Breeder/Nucleus seed) |  | | |  |
| 1. Project got sanctioned, handled and progress in completed years (competitive mode)   (1) Principal Investigator  (2) Co- Principal Investigator |  | | |  |
| 1. Contract/Consultancy/ Product testing (Rs. 50000/- or more) obtained and handled   (1) Principal Investigator  (2) Co- Principal Investigator |  | | |  |
| 1. Varieties/Technologies developed & included in package of practices:   Varieties developed & released at National level:  (1) As Major Contributor  (2) As Associate Contributor  Varieties developed & released at State level:  (1) As Major Contributor  (2) As Associate Contributor  Technologies developed:  (1) As Major Contributor  (2) As Associate Contributor  Registration of entry with NBPGR/ patent of technology or variety |  | | |  |
|  | (iii) | Extension Contribution as Asstt. Professor |  | | |  |
| 1. No. of on – campus trainings / Kisan Mela/ Exhibition organized   (1) As Major Contributor  (2) As Associate Contributor  (3) Resource Person  No. of off – campus trainings / field days/ campaign organized  (1) As Major Contributor  (2) As Associate Contributor  (3) Resource Person |  | | |  |
| 1. TV Talks and Radio Talks   (1) No. of T.V. Talks delivered  (2) No. of Radio Talks delivered |  | | |  |
| 1. No. of Lectures delivered in Trainings/Field days/Melas etc. organized by other agencies |  | | |  |
| 1. Popularization of Technologies: success stories/impact study/ on farm testing made/ Demonstration unit/ establishment of instructional orchard/ herbal garden/Farm   (1) As Major Contributor  (2) As Associate Contributor  FLD/other demonstration:  (1) As Major Contributor  (2) As Associate Contributor |  | | |  |
| **Or** | | | | | | |
|  | (iii) | Achievement in Library as Library staff |  | | |  |
| 1. Circulation, reference services and their maintenance.   (No. issue, return, maintenance) |  | | |
| 1. Acquisition of periodicals books, thesis, gratis books Journals, CDs etc.   (No. of books etc received) |  | | |
| 1. Technical (classification, cataloguing, barcoding etc.)   (No. of books) |  | | |
| 1. Automation of catalogue, circulation, serials, membership records, subscription of Journals, e-reference services, Library security, internet services to students etc.   (No. of automations) |  | | |
| 1. CD ROM services, LAN, and Computer maintenance.   (No. of activities) |  | | |
| 1. Digitization of Library resources   (No. of digitization) |  | | |
| 1. E-delivery of information |  | | |
| 1. Additional services such as extending library facilities on holidays/night hours.   (No. of additional service days/night hour services) |  | | |
| 1. Special campaigns (users awareness campaigns in use of Library services such as e-resources, OPAC etc.) |  | | |
| 1. Participation in book fair/exhibition/ show (No. of events) |  | | |
| * District level |  | | |
| * State level |  | | |
| * National level |  | | |
| 1. Any other Library activity |  | | |
| 1. Radio/TV talks |  | | |
|  | (iv) | Monitoring of Teaching, Research and Extension Coordination as Asstt. Professor:  (a) Full time assistance in teaching, research, extension management, planning, monitoring, coordination, conducting of examination, distance learning.  University/ College level DDO/OSD/ In-Charge Landscape/Garden/ Information centre /Farm/BSP/NSP/ Dairy/ Nursery/Processing Unit/ELP PC/PRO/ RTI/Legal/Academic cell/Technical cell/ Security/ other worth mentioning (Duration in completed years for each)  (b) Full time assistance in preparation of annual reports/proceedings/self study report/other major documents at University. Directorate/College/ ZARS level  (1) As Major Contributor  (2) As Associate Contributor  Assistance in News letter/Research highlights/seasonal research reports of the zone  (1) As Major Contributor  (2) As Associate Contributor  Monitoring of BSP/ NSP |  | | |  |
| F. |  | Other part time assigned duties as Asst. Professor at University units & other activities:  ADSW, OSD, Hostel Warden(s), In-charge Games/ NCC/NSS/ DDO/ HOS/ Project/ Farm/Dairy/Nursery/Poultry/Processing Unit/ BSP/NSP/ Store/Placement cell/Tech. Cell/Estt./ Academic Cell/ Student section/Security/Asstt. Supdt. Examinations / UG & PG counseling/ Prorgramme Coordinator/Discipline Committee/ PRO/ RTI/ Legal/Security other worth mentioning (exact duration in completed years for each) |  | | |  |
| G. |  | Summer / Winter School / Refresher course / other trainings / seminars / symposia organized as Asstt. Professor:  (1) As Course Director  (2) As Coordinator  (3) Resource Person |  | | |  |
| H. |  | Summer/Winter School/ Refresher course/other trainings participated and seminar/Symposia attended as Asstt. Professor |  | | |  |
| 1. Training one weeks or more duration attended |  | | |
| 1. Training of 6 months and above (e.g. DCA, PGDCA, BCA, MCA, M.Phil, MSW etc.) |  | | |
| 1. Seminar / Symposia / Conference attended |  | | |
| I. |  | Publications in NAAS rated Journals up to date  Research papers published in NAAS rated Journals: |  | | |  |
| (1) Main author |  | | |
| (2) Co - author |  | | |
| J. |  | Other Publications up to date: |  | | |  |
| **Main Author** | **Co Author** | **Total** |
| Book Chapter |  |  |  |
| Training Manual |  |  |  |
| Laboratory Manual |  |  |  |
| Practical Manual |  |  |  |
| Proceeding Papers |  |  |  |
| Popular Articles in leading farm Journal |  |  |  |
| Bulletin |  |  |  |
| Short communication / other Research Papers |  |  |  |
| 1. Main/senior author 2. Co- author |  | | |
| K |  | Book Publication up to date:  Published by National level publisher with ISBN/ISSN number or University/ State or Central Govt. Publication  Books:  (1) Sole/Main (Senior) author  (2) Co – author  Edited Books: |  | | |  |

**Score Card For Promotion From Associate Professor To Professor**

**(*Filling Up Of This Proforma Is Mandatory/Compulsory*)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| A |  | Employment Record & Experience |  | | |  |
| Completed years of service as Asstt. Professor/Associate Professor |  | | |  |
| B |  | Service in remote areas/non collegiate Stations as Asstt. Professor/Associate Professor in completed years |  | | |  |
| C |  | In-service Award/Recognition |  | | |  |
| (i) | Central Govt. Organization as ICAR, CSIR, UGC, DBT, DST, National Institutions, FAO of UN etc. |
| (ii) | State level Awards |  | | |  |
| D | (i)  (ii)  (iii)  (a)  (b)  (c) | Awards and Recognition |  | | |  |
| Post Doctoral Fellowship  (Completed duration in months) |  | | |
| Best Thesis awarded  Jawaharlal Nehru Award for Ph.D. Thesis |  | | |
| Best Ph.D. Thesis Award by respective University |  | | |
| Best Master Degrees thesis award by university/ Professional Body |  | | |
| Other Professional Recognition  Fellowship / award / Recognition by Institutions or recognized professional societies. |  | | |
| Member of important committees and other decisions/ policy making bodies (excluding official assignment at institutional level) |  | | |  |
| Conference prize medal/award such as best paper/poster/exhibition etc. |  | | |  |
| E |  | Teaching, Research, Extension and monitoring & coordination  **In the section ‘E’ the incumbent may opt any one sub-section as Major Assignment (where he/she spends 75% time of duties) and one or two or three sub-sections as secondary Assignment (where he/she spends 25% time of duties). They will be evaluated accordingly as per their option in the application under section ‘E’.** |  | | |  |
| (i) | Teaching as Asstt. Professor/ Associate Professor |  | | |  |
| 1. No. of UG courses taught   (1) Sole Teaching  (2) Shared Teaching  (number of teachers) |  | | |  |
| 1. No. of PG courses taught   (1) Sole Teaching  (2) Shared Teaching  (number of teachers) |  | | |  |
| 1. Guiding of M.Sc./Ph.D. students   (1) Major Advisor M.Sc. (No.)  Ph.D. (No.)  (2) Co-Major Advisor: Ph.D. (No.)  (3) Member of advisory committees  M.Sc. (No.)  Ph.D. (No.)  (4) Major Advisor of DST/ other projects got sanctioned for funding support. |  | | |  |
| 1. TV/ Radio Talks |  | | |  |
| (ii) | Research as Asstt. Professor/ Associate Professor or Scientist/Sr. Scientist |  | | |  |
| 1. Total No. of experiments conducted (count every season involved)   (1) Sole Researcher  (2) Shared Researcher  (No. of Researcher)  (3) Nominated(Breeder/Nucleus seed) |  | | |  |
| 1. Project got sanctioned, handled and progress in completed years (competitive mode)   (1) Principal Investigator  (2) Co- Principal Investigator |  | | |  |
| 1. Contract/Consultancy/ Product testing (Rs. 50000/- or more) obtained and handled as   (1) Principal Investigator  (2) Co- Principal Investigator |  | | |  |
| 1. Varieties/Technologies developed & included in package of practices:   Varieties developed & released at National level:  (1) As Major Contributor  (2) As Associate Contributor  Varieties developed & released at State level:  (1) As Major Contributor  (2) As Associate Contributor  Technologies developed:  (1) As Major Contributor  (2) As Associate Contributor  Registration of entry with NBPGR/ patent of technology or variety |  | | |  |
|  | (iii) | Extension Contribution as Asstt. Professor/Associate Professor |  | | |  |
| 1. No. of on – campus trainings / Kisan Mela/ Exhibition organized   (1) As Major Contributor  (2) As Associate Contributor  (3) Resource Person  No. of off – campus trainings / field days/ campaign organized  (1) As Major Contributor  (2) As Associate Contributor  (3) Resource Person |  | | |  |
| 1. T.V. Talks & Radio Talks   (1) No. of T.V. Talks delivered  (2) No. of Radio Talks delivered |  | | |  |
| 1. No. of Lectures delivered in Trainings/Field days/Melas etc. organized by other agencies |  | | |  |
| 1. Popularization of Technologies: success stories/impact study/ on farm testing made/ Demonstration unit / establishment of instructional orchard / herbal garden/farm   (1) As Major Contributor  (2) As Associate Contributor  FLD/other demonstration:  (1) As Major Contributor  (2) As Associate Contributor |  | | |  |
| **Or** | | | | | | |
|  | (iii) | Achievement in Library as Library staff |  | | |  |
| 1. Circulation, reference services and their maintenance.   (No. issue, return, maintenance) |  | | |
| 1. Acquisition of periodicals books, thesis, gratis books Journals, CDs etc.   (No. of books etc received) |  | | |
| 1. Technical (classification, cataloguing, barcoding etc.)   (No. of books) |  | | |
| 1. Automation of catalogue, circulation, serials, membership records, subscription of Journals, e-reference services, Library security, internet services to students etc.   (No. of automations) |  | | |
| 1. CD ROM services, LAN, and Computer maintenance.   (No. of activities) |  | | |  |
| 1. Digitization of Library resources   (No. of digitization) |  | | |
| 1. E-delivery of information |  | | |
| 1. Additional services such as extending library facilities on holidays/night hours.   (No. of additional service days/night hour services) |  | | |
| 1. Special campaigns (users awareness campaigns in use of Library services such as e-resources, OPAC etc.) |  | | |
| 1. Participation in book fair/exhibition/ show (No. of events) |  | | |
| * District level |  | | |
| * State level |  | | |
| * National level |  | | |
| 1. Any other Library activity |  | | |
| 1. Radio/TV talks |  | | |
|  | (iv) | Monitoring of Teaching, Research and Extension Coordination as Asstt. Professor/Associate Professor:  (a) Full time assistance in teaching, research, extension management, planning, monitoring, coordination, conducting of examination, distance learning.  University/ College level DDO, OSD,/ Dy.Registrar/Asstt.Registrar/Dy. Comptroller / Asstt. Comptroller In-Charge Dean/Director/ADRZDR/ PC/ Farm/BSP/NSP/Dairy/Nursery/ Processing Unit/ELP/ Information centre /PRO/RTI/ Legal/ Academic cell/ Student Section/Examination Section/ Technical Cell/ Security, other worth mentioning. (Duration in completed years for each)  (b) Full time assistance in preparation of annual reports / proceedings/self study report/other major documents at University Directorate/College/ZRS level  (1) As Major Contributor  (2) As Associate Contributor  (C) Assistance in News letter/Research  highlights/seasonal research reports of  the zone  (1) As Major Contributor  (2) As Associate Contributor  (D) Monitoring of BSP/NSP |  | | |  |
| F |  | Other part time assigned duties as Asst. Professor/Associate Professor at University units & other activities:  ADSW, Hostel Warden(s), OSD, In-charge Games/ NCC/NSS/ DDO/HOD/ HOS/ Project/ Farm/Dairy/Nursery/Poultry/ Processing Unit BSP/NSP/ Store/Placement cell/Tech. Cell/Estt./ Student section/ Security/Asstt. Supdt. Examinations / UG & PG counseling/ Prorgramme Coordinator/ Discipline Committee/ PRO/ RTI/ Legal/Academic cell/ Security/ other worth mentioning (exact duration in completed years for each) |  | | |  |
| G |  | Summer / Winter School / Refresher course / other trainings / seminars / symposia organized as Asstt. Professor/Associate Professor:  (1) As Course Director  (2) As Coordinator  (3) Resource Person |  | | |  |
| H |  | Summer/Winter School/ Refresher course/other trainings participated and seminar/Symposia attended as Asstt. Professor/Associate Professor |  | | |  |
| 1. Training one weeks or more duration attended |  | | |
| 1. Training of 6 months and above (e.g. DCA, PGDCA, BCA, MCA, M.Phil, MSW etc.) |  | | |
| 1. Seminar / Symposia / Conference attended |  | | |
| I |  | Publications in NAAS rated Journals up to date  Research papers published in NAAS rated Journals along with ratings on the margin: |  | | |  |
| (1) Main author |  | | |
| (2) Co - author |  | | |
| J |  | Other Publications up to date: |  | | |  |
| **Main Author** | **Co Author** | **Total** |
| Book Chapter |  |  |  |
| Training Manual |  |  |  |
| Laboratory Manual |  |  |  |
| Practical Manual |  |  |  |
| Proceeding Papers |  |  |  |
| Popular Articles in leading farm Journal |  |  |  |
| Bulletin |  |  |  |
| Short communication / other Research Papers |  |  |  |
| 1. Main/ Senior author 2. Co- author |  | | |
| K |  | Book Publication up to date:  Published by National level publisher with ISBN/ISSN number or University/ State or Central Govt. Publication  Books:  (1) Sole/Main (senior) author  (2) Co – author  Edited Books: |  | | |  |
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