


**Advertisement. No. IPRO/Reg./RPC/Advt. No. 32<sup>nd</sup>/2026-27/16, dated: 23.04.2026  
for Associate Professors in various Disciplines at BM College of Agriculture, Khandwa**

### **Instructions for filling up the online application form**

- Please go through the link available on <https://www.rvskvv.net> or <https://chavan.mponline.gov.in> for filling up the application.
- Select the advertisement and the post carefully.
- Fill your personal information, upload your clear passport size photograph (**JPG format only Size – 20 kb to 100 kb**) and clearly visible scanned image of your signature at relevant place (**JPG format only Size – 10 kb to 100 kb**). **No other formats like jpeg, png, gif, tiff, webp, avif, bmp etc. will be allowed.**
- Upload following clearly visible documents in **pdf format only in size 20 kb to 200 kb** in next tab.
  - Identity card\* (Any Govt. ID)
  - Caste certificate, if necessary (It is necessary for all posts, which are reserved for ST, SC and OBC. In case of the post is reserved for EWS, the valid certificate of EWS must be uploaded.
  - Income Certificate (if required.)
  - Domicile certificate (It is mandatory for all applicants belongs to reserve category).
  - No Objection Certificate (Mandatory of applicants working in any other organization)\*  
if a in-service
- After submission of this information, the candidate will get application ID on their email as well as on the registered mobile number.
- Now, applicant can fill remaining details in their forms.
- In each Tab, the applicant should provide the relevant information and supporting documents **in pdf format only (Size 20 kb – 300 kb) should be uploaded**. After filling up the information in fields, applicants should locate the correct file and click upload button and then the **+Add**  button should be pressed. The candidates can add more information as per their requirement by filling information and pressing **+Add** button in each tab.
- After this, the uploaded information will be shown in the same tab as a list. The candidate can also check the information and uploaded documents before final submission.
- In any tab/ field, if you don't have any information or document or do not want to give any information, please write "NA", "-----" or "00000" in it.
- The score will be allotted to the applicants on the basis of model scorecard. Therefore, applicants must give all information carefully. The uploaded supporting documents must clearly display/ show the applicant's name as well as their specific contribution toward obtaining the score/marks. In cases, where scores/marks are awarded based on the duration of an activity, the documents must clearly indicate the "start date, month, or year" and the "end date, month, or year."

In case of incomplete or missing information, the award of scores/points for that specific activity or achievement shall rest solely with the Scorecard/Scrutiny Committee; furthermore, no requests for reconsideration regarding such decisions will be entertained.

- The information given in **profile of candidate cannot be edited or deleted once submitted. Hence, information should be filled carefully.**
- The information in other tabs/ sections once filled may be deleted or edited before "**Payment of fee and Final Submission**". It will not be possible to fill or edit any information after "**Payment of fee and Final Submission**"
- The submitted information will be displayed in the same tab/section immediately after submission. The attached/uploaded documents can also be viewed by clicking on the '**View**' button. Applicants are advised to ensure that all documents provided are correct before final submission.
- If the applicant is unable to complete the form in one attempt, he/she may log in again using his/ her Application ID and Date of Birth to fill the remaining details only upto the **last date of submission** or "**Payment of fee and Final Submission**".
- If the applicants do not provide the required information, they shall be solely responsible for the same.
- After providing the information in last tab, the window will be automatically redirected to the window of online fee payment, in which applicants can pay the prescribed fee. Hence, after submission of information in last tab/section of the application, only the window for payment of application fee will open. Editing or filling up of any information shall not be possible.

**Please remember, after providing the information in last tab/ section, no other information can be edited or added. Hence, the applicant should clearly check his/ her completely filled information before submitting information in last tab/section.**

- Final Submission of application and fee payment are necessary.
- Applicants are advised to read the instructions carefully and fill up the application form with due care. All required documents should be uploaded as per the model scorecard before the last date.
- No physical request (written application) or request received through email for adding documents or edit any information will be considered.

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