CENTRE FOR AGRIBUSINESS INCUBATION & ENTREPRENEURSHIP

Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior (M. P.) – 474002.
caie@rvskvv.net

RECRUITMENT NOTICE

Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya (RVSKVV), Gwalior is State Agricultural University established in the year of 2008 by the ordinance of Government of M.P. Since then, it has been fully dedicated to agriculture and allied services, extension services, mentoring agricultural students, agri-businesses, farmers in state and marginalised communities and women to take up leadership position in agri-ventures in the Country. The university in aim to establish a world class start-up ecosystem to promote entrepreneurship among youth in general and women in particular. To achieve this objective, the University has evolved a unique Agri-entrepreneurship programme to utilise agrarian systems & structures, utilise indigenous and global scientific knowledge and technologies to nurture highly scalable Ag-Tech entrepreneurs in the Country.

In this backdrop, the University with financial support of NABARD has established Centre for Agribusiness Incubation & Entrepreneurship (CAIE) in the year 2020 to facilitate the institution in bringing out the next round of agri-innovations and promoting startups in agri-tech through incubation process. CAIE-RVSKVV, Gwalior has been set up as a non-profit section 8 Company registered under the Companies Act 2013. To achieve the objectives of CAIE, a highly skilled full time professional team is required to work under the leadership of Chief Executive Officer.

Details about the Advertised Post

S. No.	Name of Post	Number	Salary (Rs.)
1.	Chief Executive Officer	One	Rs.1.00 lakh per month initially (Negotiable)

Note: Position of CEO is based at Gwalior

Above position is for full-time work assignment on contractual basis, directly employed with the CAIE, RVSKVV, Gwalior. The position is based at Gwalior, with a probation period of 06 months. Interested candidates must apply on or before **January 23, 2026** by sending their application in prescribed format. The hard copy of the application along with self-attested copies of all certificates of qualifications, testimonials and experience must reach through registered/speed post or in person to **Director Extension Services, Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Raja Pancham Singh Marg, Gwalior (M. P.) – 474002. The soft copy of the application must be sent to The Director Extension Services through emails: des@rvskvv.net and caie@rvskvv.net** as a PDF file containing all certificates of qualifications, testimonials and experience with signature on appropriate place. The envelope containing hard copy of the application must be written on its top as **"Application for the post of Chief Executive Officer at CAIE, RVSKVV, Gwalior".**

Director Extension Services
DIRECTOR EXTENSION SERVICES
DES-RVSKVV, Gwalior (M.P.)

TERMS AND CONDITIONS

1) The candidate must have completed a **minimum age of 25 years** on last date of closing application.
2) The selection and appointment will be made by a Screening Committee constituted by the CAIE/RVSKVV, Gwalior for this purpose. Only shortlisted candidates will be intimated through email for attending an interview for final selection.
3) The age limit, qualifications, experience and other requirements may be relaxed at the discretion of the screening committee, in case of candidate/s otherwise well qualified for a prescribed job.
4) The salary package may be increased or decreased as per the guidelines of the funding agency/ Board of CAIE and the decision taken by CAIE/ RVSKVV, Gwalior.
5) Candidates are required to enclose self-attested copies of all the testimonials in support of their qualifications & experience failing which their candidature is liable to be rejected. All educational, professional and technical qualifications should be from a recognized Board / University/Institute and the original certificates should be produced at the time of interview, if shortlisted.
6) Persons working in Government or Public Sector Undertaking and willing to work on deputation should apply through proper channel or produce 'No-Objection Certificate' at the time of interview.
7) No TA/DA will be paid to the candidates called for the interview.
8) Canvassing in any form will be a considered as disqualification.
9) Mere fulfilment of the minimum prescribed qualification and experience will not give any right to candidate for being called for interview. Only the candidates short listed by a duly constituted Screening Committee will be called for interview. the Screening Committee has right to limit the number of candidates to those possessing higher/relevant qualifications or alternatively may arrange written screening test for short-listing the candidates, if the applications are more in number. The decision of the committee in this regard will be final. No interim inquiries in this regard will be entertained.
10) The Centre for Agribusiness Incubation & Entrepreneurship, Gwalior is an, 'equal opportunity' employer and does not discriminate on the basis of caste, creed, age, gender, language, geographies, etc.

Job description for the position of Chief Executive Officer

Name/Title of Post	**Chief Executive Officer**
Salary	Rs. One Lakh/Month (Negotiable)
Educational Qualifications	**Essential:** Master's degree in Agriculture/Horticulture/Agribusiness Management/Engineering/Management/Marketing/Food Technology/ Entrepreneurship etc. preferably from premium institutes. **Desirable:** Proficient in Computer MS office/Web designing/Corel etc, Degree in Marketing, Startup Management, Brand Development etc.
Experience	Candidate should have five years of experience in technology commercialization, incubation of start-ups, valuation of technologies, development of business plans, preparation of DPR for start-ups and mentoring of start-up companies. Preference will be given to the candidates having experience in management of agri-tech /food processing companies.
Job Profile	• Assessment and evaluation of project startups • Oversee technology commercialization for the startups in the incubator

	• Networking with relevant stakeholders for bringing in entrepreneurs of relevance to the incubator and help in their "go-to-market activities. • Plan, schedule and manage various events for and with incubator stakeholders • All other related activities of the Incubator. • Running of Food Processing Line/s through CAIE/incubates • Make the CAIE as a self-reliant/sustainable Centre • Any other work assigned by the CAIE/RVSKVV, Gwalior
Remuneration and other facilities	• Consolidated fixed salary of Rs.1.00 lakh per month initially (Negotiable) is offered. TDS and other deductions will be applicable as per tax norms. The person appointed will be posted in the Centre for Agribusiness Incubation and Entrepreneurship (CAIE), Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya (RVSKVV), Gwalior (M.P.)

Director Extension Services

DIRECTOR EXTENSION SERVICES
DES-RVSKVV, Gwalior (M.P.)

Application Format

CENTRE FOR AGRIBUSINESS INCUBATION & ENTREPRENEURSHIP
Rajmata Vijayaraje Scindia Krishi Vishwavidyalaya, Gwalior (M. P.) – 474002.
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1. **Application for the position of Chief Executive Officer**

Space for photo

2. Please use the format given below only and provide complete data. Use additional sheets as needed and reference them suitably. All information furnished MUST be supported by relevant documents.
3. All pages of the application and additional sheets/annexure must be duly signed (self-certified) before submission of hardcopy by speed/registered post/ courier.
4. Please attach all copies of certificates/supporting documentation along with this application.

1. PERSONAL DETAILS

Full Name (in capital letters):

Date of Birth: (dd/mm/yyyy):

Place of Birth:

Contact Address with PIN/Zip Code:

Contact Phone Number: **E-mail:**

Gender: **Nationality:** **Marital Status:**

Category:

- ☐ SC
- ☐ ST
- ☐ OBC
- ☐ Differently abled Person
- ☐ EWS
- ☐ GENERAL

2. EDUCATIONAL QUALIFICATIONS (in reverse chronological order):

S. No.	Examination	Degree/ Diploma	University/ Institution	Main Subjects	Year of Passing	% of Marks or CGPA	Class / Division	Distinctions (if any)
1.	Ph. D.:							
2.	Post-Graduation:							
3.	Professional Qualifications: *[Other than above (2). Please specify]*							
4.	Graduation: (Bachelor's Degree)							
5.	Higher-Secondary / Class XII:							
6.	Matriculation / Secondary School / Class X:							

Notes: i. All the qualifications must be recognized in law.
ii. If CGPA, both acquired and max. possible CGPA should be mentioned.

3. TECHNOLOGIES COMMERCIALISED

1.

2.

3.

4. FULL TIME WORK EXPERIENCE (in reverse chronological order):

S. No.	Employer	Duration of Service		Designation	Key Result Areas
		From (MM/YY)	To (MM/YY)		
1.					

Notes:

i. Only full-time experience should be mentioned. Experience should not overlap.
ii. Self-employment shall not be counted as experience.

a) Total Industry experience: _____ years; _____ months
b) Total other experience (e.g., NGO, Start-ups) _____ years; _____ months
c) Total work experience [(a) + (b)]: _____ years; _____ months.

5. INNOVATIONS/START-UPS PROMOTED IN LAST 5 YEARS

1.

2.

3.

6. RESEARCH PAPERS PUBLISHED DURING LAST 5 YEARS

S. No.	Name of Journal	ISSN No.	Title of the Paper	Whether first / sole author? (Yes/No)	No. of authors	Month & Year of Publication	Vol. and Issue No.
1.							

7. PAPERS PRESENTED IN CONFERENCES / SEMINARS (DURING THE LAST FIVE YEARS)

S. No.	Title of the Event	Title of the Paper	Whether first / sole author? (Yes/No)	No. of authors	Month & Year	Organizer	Place

8. RESEARCH PROJECTS/CONSULTANCIES TAKEN UP (DURING THE LAST FIVE YEARS)

S. No.	Project Title	Whether Principal Investigator / Project Leader? (Yes / No)	Sponsoring / Funding Agency & Value (in INR Million)	Client (*If different from Sponsor*)	Month/ Year of Award	Month / Year of Completion	Project Outcome

9. TRAINING PROGRAMS /WORKSHOPS/SEMINARS/CONFERENCES ATTENDED (DURING THE LAST FIVE YEARS)

S. No.	Type of Programme	Sponsor / Client (if any)	Theme / Title	Place	From (Date)	To (Date)	Your Role

10. AWARDS/ REWARDS / RECOGNITIONS / PROFESSIONAL AFFILIATIONS

S. No.	Appointing / Nominating / Recognizing Body	Month & Year	Brief details of Award / Reward / Recognition etc.

11. PATENT REGISTERED (TECHNOLOGY/)				
S. No.	Title of Patent	Month & Year of Registration	Your Role in development of Patented Technology/Product	Brief details of Patent
1.				Appointing / Nominating / Recognizing Body

12. Have you faced any disciplinary/penal action by the previous employer?

YES / NO

If the answer is "YES", full details must be furnished.

13. References, at least 3 (from relevant field);

Name	Designation	Association/Affiliation
1.		
2.		
3.		

14. Any other information you wish to highlight:

15. Declaration:

I hereby declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also fully understand that in the event of any information furnished being found false, incomplete or incorrect at any stage, my application/candidature is liable to be summarily rejected and if I am already appointed, my services are liable to be terminated from the post, without any notice and without prejudice to any other legal/penal action that the Institute may initiate, as deemed fit.

Signature of the applicant
(Name of the applicant)

Date:

Place: