ADVERTISEMENT

Online applications are invited for filling up the vacancies of Directors under Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior. The details of vacancies, qualifications, age limit, terms and conditions and other detailed guidelines for filling up online application etc. are available on the University website www.rvskvv.net.

Applications may be submitted online on https://rvskvv-rms.krishimegh.in along with application fee of Rs. 1000/- (for General and OBC candidates) and Rs. 500/- (for SC, ST and Divyang Candidates) upto 24.01.2025 at 05:00 pm. Hard copy of any application will not be accepted.

(IPRO/Advt. No. 31st/ 2024-25/Reg./2971, Dated: 23-12-2024)

By order of the Hon'ble Vice Chancellor

REGISTRAR

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA,
Raja Pancham Singh Marg, Near Akashwani, Gwalior- 474002 (M.P.)

IPRO/Advt. No. 31st/ 2024-25/Reg./2971   Dated: **23-12-2024**

Advertisement for filling up the vacancies of Directors

Applications are invited to fill the following posts of Directors on tenurial basis for 03 years in Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior (M. P.) under the terms and conditions mentioned in this advertisement.

POSTS OF UNIVERSITY

S. No.	Name of Post	PAY SCALE	No. of Posts					
			UR	ST	SC	OBC	EWS	Total
1.	Director Research Services	Pay level 14	01	--	--	--	--	**01**
2.	Director Extension Services	Pay level 14	01	--	--	--	--	**01**
3.	Director Instruction & Student Welfare	Pay level 14	01	--	--	--	--	**01**

NOTE:

1. The roster is as per M.P. Govt. (amended by MP GAD Memo No. F-07-53/2019/आ.प्र./एक, dated 04.01.2020).
2. There shall be reservation of 35% vacancies in posts in favour of women as per provisions of Madhya Pradesh Civil Services (Mahilaon Ki Niyukti Hetu Vishesh Upbandh) Rules, 1997 (amended by MP GAD Memo No. C 3-8/2015/3/1 dated 19.11.2015 and मध्य प्रदेश शासन सामान्य प्रशासन विभाग मंत्रालय, वल्लभ भवन, भोपाल राजपत्र क्रमांक – 304 दिनांक 03.10.2023)
3. Reservation will be provided to SC/ST/OBC/EWS/Persons with Disability (Divyang) / Women candidates, domicile of M.P. shall be as per M.P. Govt. rules.
4. There shall be 6% reservations for Visually Challenged (VH), Hearing Impaired (EH), Locomotive Disabled (LD) and Persons with Autism & Mental illness (MD) as per Govt. of Madhya Pradesh G.A.D. Memo No. F.-8-5/ 2004/आ.प्र./ एक, dated 31.03.2005 and Order No. F8/4/2001/आ.प्र./ एक(पार्ट), Bhopal dated 03.07.2018. To avail the benefit of reservation under PwD (DIVYANG) category, the candidates should have domicile of M.P. Such persons will get all relaxations as per Govt. rules.
5. These post of Directors are to be filled on tenurial basis for three (3) year duration or till the date of completion of the age of retirement of candidate, if already employed, whichever is earlier.
6. The selected candidates shall be required to submit a bond of agreement at the time of joining on non-judicial stamp paper worth Rs. 100/- for serving the V.V. for a minimum period of three years or until his/her retirement. In case, if the candidate wants to discontinue or resigns before the expiry of bond period, then the appointee shall make the payment of total of his/her monthly salary for the remaining period of the bond in a single installment.
7. The applications of such appointees will not be entertained or forwarded for outside employment by the Vishwa Vidyalaya during the bond period.
8. Other terms and conditions of these posts are given in this advertisement. These terms and conditions shall be applicable and binding for every applicant.
9. The application must be submitted in online mode only after paying the prescribed application fee which can be paid in online mode only.
10. There is no need to send/submitted any hard copy, printout of application, documents etc to the University.
11. Candidates are advised to upload clearly visible and readable scanned copies of documents in proper resolution while applying. Illegible and unclear uploaded documents shall not be

considered and no score shall be given for such documents. Hence, the candidate must ensure the quality of uploaded documents before final submission of application.

12. Candidate should carefully read all the terms and conditions, necessary information and instructions related to the application before applying for any post.

13. No correction can be made in the application form after final submission of the online application. Therefore, candidates should check the online application carefully before final submission.

14. Interested candidates may apply online on https://rvskvv-rms.krishimegh.in upto **5:00 pm on 27.01.2025.**

By order of the Hon'ble Vice Chancellor

REGISTRAR

Details of the post of Director Research Services, Director Extension Services / Director Instructions & Student Welfare under University) advertised vide advertisement No. IPRO/Advt. No. 31st/ 2024-25/Reg./2971, dated 23-12-2024.

l.	Name of the post	:	**Director Research Services /**
			Director Extension Services /
			Director Instructions & Student Welfare

2.	Scale of Pay	:	Pay Level 14 (Pre-revised Rs. 37,400-67,000 + AGP-10,000)

3. **Qualifications and experience:**

   (a) Essential Qualifications:

   (i)   Doctoral Degree in the relevant subject (any branch of Agriculture/Horticulture Science) or in related field from a recognized University.

   (ii) Working experience of minimum 5 years as Professor/ Principal Scientist or an equivalent position in the prescribed pay scale in any branch of Agriculture/ Horticulture Science or related field with a minimum total experience of 15 years not below the ranks of Assistant Professor or in an equivalent position.

   (iii) Master's degree in any branch of Agriculture /Horticulture or in related field with minimum 55% marks or an equivalent OGPA from a recognized University.

   (iv) Significant contribution in agricultural research/ teaching/ extension education (supported by published work/innovations).

   (b) Desirable qualification:

   Experience in research/ teaching/ extension/ farm management with evidence of scientific leadership vision perspective on Agriculture.

4. Terms and conditions:

   A. Requirements for application-

   (1) The candidate (candidate) must be a citizen of India.

   (2) The candidate should have knowledge of Hindi and English.

   (3) The candidate must possess the prescribed necessary educational and other qualifications and fulfils all criteria as per the post applied for.

   (4) The age of the candidate must fall within the prescribed age limit.

   (5) For reserved category, the candidate must be a certified native of Madhya Pradesh state.

   (6) Aadhar registration of the candidate is mandatory.

   B. Post related information and guidelines

   (1) The posts are advertised for University HQ *i.e.* Gwalior.

   (2) These post of Directors are filled on tenurial basis for three year duration or till the date of completion of the age of retirement of candidate, if already employed, whichever is earlier. Tenure of selected candidates may be extended up to 5 years with approval from Board of Management of University, but it will not be exceed the date of retirement of employee of their previous/original post.

(3)   There shall be a separate cadre for the personnel posted on the posts of Director and their seniority list shall be maintained separately.

(4)   The selected candidates have to submit a bond of agreement on non-judicial stamp paper worth Rs. 100 for serving in the University for a minimum period of 3 years before joining any post. In case, the candidate wants to leave or resigns from his/her services before the bond period, he/she shall have to pay his/her salary for the remaining period of the tenure (3 years) in a single installment to the University.

(5)   After completion of bond period, the services can be terminated by both the parties (university) and the candidate by giving at least one month's advance notice or by giving one months' salary in lieu of. At any point of time even during the bond period, in case the appointee is found ineligible, does not follow the service rules or the work is not found satisfactory, the University have the right to terminate or discontinue the services of the candidate.

(6)   The applications of such appointees will not be entertained or forwarded for outside employment by the Vishwa Vidyalaya during the bond period.

(7)   Appointment to the post is purely temporary and the services of selected candidate will be governed by the probation period rules of the University and Govt. of Madhya Pradesh.

(8)   The service conditions will be subject to the prevailing rules and regulations of the University as framed/ amended time to time as well as the rules of Government of Madhya Pradesh as determined/adopted by the University.

(9)   The appointee to the post shall be governed by the "Naveen Paribhashit Pension Yojana 2005" introduced by the State Government of M.P. effective from 01.01.2005 and adopted by the Vishwa Vidyalaya. Employees working in different organizations (before 2005) of M.P.Govt., if recruited will be given pension (V.V. "Self-Finance Pension Scheme 1987") as per University and M.P. Govt. Rules.

(10)   If the appointee is already working in Central Government or other State Government organization, then pension/ share will be given as per NPS-2005 or on their request only employee contribution/share will be sent to their host organization as per rule.

(11)   The University reserves all the rights to increase/ decrease the number of posts or withdraw the posts advertised under any category at any point of time without giving any reason.

(12)   Any kind of information regarding advertisement under the Right to Information Act 2005 will be made available only after the final result is declared. No information related to advertisement will be provided from the publication of the advertisement till the recruitment process is completed.

C. Educational Qualifications

(1)   It is necessary to have complete essential and desired educational qualifications, experience certificates etc. at the time of application.

(2)   If any deficiency in educational qualification(s) or in other qualification(s) is/are found, then the application will be rejected.

(3)   Candidates are required to produce all original documents at the time of interview or at the time of document verification.

(4)   All educational qualifications must be obtained from a recognized Institute/ University.

(5)   Worked on fixed/ consolidated pay in Non Govt. Organizations, Private enterprises, Private colleges etc. shall not be considered equivalent to the mentioned pay scale in the advertisement.

D. Age Limit

(1) Maximum age limit is 60 years for the post of Director. The Maximum age limit shall be 62 years for RVSKVV/ JNKVV employees as per the V.V. notification No./Reg./Estt.1 /2023/2671 date 08.08.2023.

(2) The Vice Chancellor can relax the age limit in special circumstances.

E. Application fee

(1) An applications fee of Rs. 1000/- (for General and OBC candidates) and Rs. 500/- (for SC, ST and Divyang Candidates) is payable through online.

(2) The application fee should be paid before final submission of the application. Fees can be paid only in online mode. Candidates are advised to keep the details of transaction and receipt of fee payment as they are required to be attached with the application.

(3) The candidates, who have domicile of Madhya Pradesh will be eligible for exemption in application fee, if applicable.

(4) Candidates of from Scheduled Castes, Scheduled Tribes, Other Backward Classes and Specially abled (Divyangjan) from states other than Madhya Pradesh will have to pay the prescribed application fee as applicable to unreserved category.

(5) If a candidate applies for more than one post, he/she will have to pay separate application fee for each post. If the application fee is not paid by him/her then his application will be declared invalid and cancelled.

(6) The University shall not be responsible for delay caused in online fee payment, transaction failure, stoppage or return of the transaction or for non-payment. The application may be cancelled due to failure of the payment of application fee. However, if payment is made twice for the same application, the payment received by mistake will be refunded after considering the request received along with proof.

(7) Application fee shall not be refunded in any case.

F. General Rules and Regulations

(1) The appointment of the candidate will be subject to the verification of latest character certificate, caste certificate, birth certificate and domicile certificate (if applicable) etc. issued by the competent authority.

(2) In case forged or fake documents are received, the candidate's application will be summarily cancelled and necessary action will be taken as per Government rules.

(3) In case of any inadvertent error in the selection process, which may come into light at any stage even after the issue of appointment letter, the University shall have the right to modify or withdraw or cancel the interview call letter/ appointment letter at any point of time.

(4) Recommendation in any form will lead to rejection of the candidate's application. Canvassing/ bringing influence of any form directly or indirectly, will be a disqualification.

(5) If any computer error/clerical error is noticed in the release of advertisement, release of interview letter or even after the issuing of the appointment order; the University reserves the right to correct, modify or withdraw the interview call letter/ appointment order.

(6) In case of any lack of clarity or ambiguity regarding the rules of any section of this advertisement, the decision of the University will be final and binding.

(7) In case of any kind of dispute, it will be subject to the jurisdiction of Hon'ble High court of Madhya Pradesh bench at Gwalior.

5. How to apply

A. Profile Creation and uploading the information:

(1) Interested and eligible candidates can apply in online mode for various posts on the University website www.rvskvv.net and https://rvskvv-rms.krishimegh.in till the scheduled date. Advertisement related information and links will be available on aforesaid portal only till the prescribed date.

(2) Candidate can select Hindi or English language as per their convenience.

(3) Please note that, while applying online, if there is any discrepancy is found in Hindi or English translation, then instructions given in English version will be considered finally.

(4) Click on "New Registration" for the first time. If you have already registered then click "log in".

(5) After clicking "New Registration", read the instructions given on the next page carefully and enter your email and mobile number and enter the OTP received on your email and mobile number. Do not share your OTP with any other person.

(6) Thereafter, go to the profile section for filling your required information carefully. The profile once created cannot be updated for certain information/sections.

(7) Upload your latest passport size photograph and your signature in jpg, png or jpeg format (maximum size – 100 KB), caste certificate, date of birth certificate and other necessary records/certificates as pdf file (maximum size 4 MB). Please note that the high school or higher secondary certificates and other valid certificates are accepted for date of birth certificates. Aadhar card will not be considered for this purpose.

(8) After selecting the password and submitting it in the profile section, your registration will be successful.

(9) Your Email address will be your log-in ID. You can log in using you email and the password given in the profile section by you and then you will be able to fill up the application form. Do not share your User ID and password to others.

(10) Read the instructions carefully after login and view your profile by clicking on the profile tab given on the left. If necessary, you can edit and update the profile.

(11) Click on "Create New Application" on the left side and select the advertisement number and name of the post for which you want to apply.

(12) As the new application is created, the Application ID will appear in the pop-up message and the post will be added to "My Account" section given on the left.

(13) After this, click on "Proceed to Fill Application" to fill the pending application in "My Account" section and go through different Section, Tabs, Headings and fill your information carefully

(14) The colour of the section/heading/tab will change as soon as the information is filled. If you want to fill any information later, you can go to the next section/ heading/ tab by clicking on "Skip". Please note that before submitting the application finally, go to each tab and check the filled information carefully then only go for final submission.

(15) Along with the information, it is mandatory to upload all relevant records/ certificates/ evidence/Marksheet as per requirement, which can be scanned and uploaded as PDF file (maximum size 4 MB). You are requested to upload only those certificates/ records, which are necessary for the application. Your application may be rejected or cancelled, if unnecessary/irrelevant documents are uploaded, objection/representation in respect of which will not be entertained.

(16) After filling all the information, finally give the information about two references i.e. two well-known persons to whom you are known. Along with this, upload the two testimonials in the pdf format received from two well-known persons.

(17) Application fee can be paid any time after the creation of application form till the filling up of the application (upto last date of application). For this, click on "Fee Payment" on the left side and pay the prescribed fee according to the post applied in online mode only.

(18) It is mandatory to submit the application form finally after fee payment. For final submission of your application, please click on "Application Submission" on the left side. And follow the instructions. Please check your filled application thoroughly before final submission because after submission no correction is possible in any case.

(19) As soon as the application is submitted, you will receive a notification that the application has been submitted on your registered email and mobile number.

(20) All candidates must fulfil the essential qualifications, requirements and conditions indicated in the advertisement. They are advised to satisfy themselves before applying that they fulfill all the requirements and possess the prescribed qualifications for the post/s for which they are applying. Any inquiry seeking advice regarding eligibility will not be entertained.

(21) Candidates working in Government and non-government organizations, public sector undertakings and autonomous bodies etc. will have to produce No Objection Certificate (NOC) while applying. The NOC shall also be produce during interview, if the candidate is found suitable for interview. **Failing to produce the NOC, the application shall not be considered.**

(22) Candidates should upload certified copies of only necessary and appropriate documents/ records in the online application. Copies should be clear and readable. Adding or uploading of irrelevant/ unnecessary documents/ records/ papers etc. will be considered as disqualification.

(23) Only one or two pages of publications like research papers, books, certificates and documents etc., which are essential to prove the claim for score (marks) should be uploaded in the online application at the suitable section. Such pages must be scanned together in a single pdf (maximum size 4 MB) and then uploaded. Pages containing the name of candidates shall be included in the pdf.

(24) The acceptance of the documents submitted by the candidate will be subject to verification by the competent authority/committee. If any document before or after appointment is found to be untrue, fake, inaccurate and defective; then the documents will be initially rejected and appropriate legal action will be taken against the concerned candidate by the university administration.

(25) If the uploaded documents not fulfills the requirements or found not sufficient for providing the required information, then it may be rejected by the committee/ competent authorities and no marks will be given for that document.

(26) Hard copies of any document, printouts of applications etc. should not be sent to the University.

(27) Before final submission of the application, the candidate must ensure that the documents uploaded by him/her are fully uploaded and readable. Note that the university will not be responsible for any delay in the application.

(28) After final submission of the application, request (in written or through E-mail) for any change in online application form shall not be entertained or considered.

(29) **Any kind of corrigendum, revision or cancellation regarding the advertisement will be published only on the website of the University, it will not be published in Newspapers. Therefore, all the candidates are advised to keep visiting the University website for updates regularly.**

B. Submission and correction

(1) Online application and payment of application fee will be done till 05:00 pm of the last date, after which the online application link will be closed.

(2) Corrections can be made in the online application form by logging in before the last date or before final submission. After final submission of the application or after the last date, it will not be possible to make any correction in the application.

(3) No request will be accepted for reopening of link. No correction can be made after final submission.

(4) No correspondence will be entertained regarding increasing/decreasing or adding any qualification/information in the online application from the candidate.

(5) After completing the application and uploading the desired and essential documents, the application must be submitted finally by pressing the final submission button. The final submission can only be done before the last date. If this is not done then the application will not be submitted and the University will not be responsible for it.

(6) Incomplete applications, those are not submitted finally, will be rejected automatically. Therefore, candidates are advised to thoroughly check the application before the last date and submit the application by pressing the final submission button. No consideration will be given for extending the application period for such applications which are automatically rejected/ cancelled.

(7) Similarly, if the application fee for the completely filled application has not been paid or the payment information has not been filled in the online application and final submission has not been made, the application will automatically get cancelled.

6. Process for interview

(1) It is not necessary that the candidate having essential and desired qualification(s) shall be called for interview or considered for further process.

(2) For all the posts it is mandatory to obtain minimum 50 percent score in the scorecard evaluation for unreserved category as per the rules approved by the Board of Management of University. It is mandatory to obtain minimum 45 percent marks for candidates belong to Other Backward Class, Economically Weaker Section (EWS) and Specially Abled Person (Divyangjan) categories and minimum 40 percent marks for Scheduled Caste and Scheduled Tribe categories.

(3) All applications received will be screened/evaluated/tested as per the scorecard prescribed by the University and the only candidates found eligible will be considered for the further process.

(4) The eligible candidates will be considered for the interview in the ratio of 1:3 to 1:8 (post to candidate). After screening of applications, the first 3 to 8 candidates for one post (in the ratio of 3 to 8 candidates to one post) will be called for interview as per the ranking/merit obtained in the scorecard evaluation. In case of the number of posts are more than one; 3 to 8 candidates will be called for interview for the first post and thereafter candidates in the ratio of 3 for each increasing post will be called for interview. For example, 8 candidates for 1 post, 11 candidates for 2 posts, 14 candidates for 3 posts, 17 candidates for 4 posts, 20 candidates for 5 posts will be called for interview. If the number of posts exceeds this, the same sequence will be continued.

(5) If there are less than 3 eligible applications for any post, the process for that post may be cancelled or stopped.

(6) Email/ WhatsApp will be given priority to inform the selected candidates to call for interview. Therefore, candidates should provide the same email and WhatsApp number which will be used continuously for a long time. Candidates are also requested to mention the correspondence address, which will be used for a long time.

7. The following candidates will not be eligible to apply for any of the post –

(1)   Who has been convicted by any court in any criminal case.

(2)   Who has entered into or contracted a marriage with a person who already has a living spouse.

(3)   Who is not a citizen of India.

(4)   Has been declared ineligible for appointment by the Central/State Government, ICAR, Department of Agricultural Research and Education, RVSKVV or other universities etc. from time to time.

(5)   Any candidate who has married before the minimum age fixed for marriage (21 years for male and 18 years for female) will not be eligible for appointment to any post.

(6)   Candidates who have more than one living spouse and a female candidate who has married a married man who already has a living wife, shall not be eligible for the service. If the candidate gives wrong information, his/her appointment will be terminated without any prior notice.

(7)   Any candidate shall not be eligible for appointment, who is having more than two children out of which one is born on or after 26 Janurary 2001 as per the rule 6 (6) of M.P. Civil Service rules, 1961.

(8)   If any legal/judicial case or departmental enquiry is pending against the candidate, his/her application will be rejected and will not be considered at any stage.

(9)   If the candidate does not fulfil the required criteria as on the last date.

(10)   If the age of the candidate is more on the last date of application.

(11)   Candidates who have obtained degree/diploma/certificate from an institute declared fake/invalid by UGC or other governing body.

8. Documents to be uploaded at the time of application and produce at the time of verification,

- Original identity card (Aadhar card/ Passport/ Driving License/Voter card) of the candidate and all original educational certificate/ documents
- Certificates of Educational qualification
- Testimonials
- Latest and valid caste certificate issued in the prescribed proforma by the competent authority for the candidates applying for the posts under Scheduled Caste, Scheduled Tribe, Other Backward Class, Economically Weaker Section and Disabled (Divyang) category.
- Income certificate for Other Backward Classes, Economically Weaker Sections (EWS)
- Domicile Certificate of Madhya Pradesh State for reserved categories.
- No objection certificate issued from the present employer (if applicable)
- All records submitted/mentioned given in online application.

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